



# education

Department:  
Education  
North West Provincial Government  
REPUBLIC OF SOUTH AFRICA

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## CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT DIRECTORATE: ASSESSMENT

### PRE AND POST MODERATION OF 2024 FORMAL TASKS - GET & FET

- ✓ All formal tasks must be set at the beginning of the term to allow time for pre-moderation.
- ✓ All formal tasks should be pre-moderated, that is, the standard and quality must be checked before they are administered.
- ✓ **June and end of the year Tests/Examination** should be set during the **1<sup>st</sup> and 3<sup>rd</sup> Terms at school level.**
- ✓ Tasks must be moderated at school level before they are moderated at LEO level by Subject Advisors.
- ✓ All schools sampled for Local Education Level must be **among** the schools sampled for Provincial moderation.
- ✓ Subject Advisors are to guide their schools on the schools moderation dates.
- ✓ **Term 2 Formal Tasks** must be set during the **Term 1**, so that they can be **pre-moderated at Local Education and Provincial Levels.**
- ✓ **Term 3 Formal Tasks** must be set during the **Term 2**, so that they can be **pre-moderated at Local Education and Provincial Levels.**
- ✓ **Term 4 Formal Tasks** must be set during the **Term 3**, so that they can be **pre-moderated at Local Education and Provincial Levels.**
- ✓ The actual **dates** for moderation will be as stated in the **School Moderation Plan.**

DATE	ACTIVITY	RESPONSIBILITY (Who organises?)	TARGET GROUP (Who does moderation?)	VENUE
<b>TERM 1</b>				
<b>FEBRUARY</b>				
05 - 16	Pre-Moderation of Term 1 formal Tasks	SMT	DH's, Lead/Senior Teachers in all the Grades.	Schools
20 – 28	Pre-Moderation of Term 1 formal Tasks	Curriculum Coordinators	Subject Advisors	Local Education Offices
<b>MARCH</b>				
01 – 11	Continuation of Pre-moderation of Term 1 formal Tasks	Curriculum Coordinators	Subject Advisors	Local Education Offices
01 – 11	Pre-moderation of <b>Term 2 Tests/Examinations</b>	SMT	DHs Lead/Senior Teachers in all the Grades.	Schools

11 – 15	Post moderation of Term 1 Formal Tasks	SMT	DHs Lead/Senior Teachers in all the Grades.	Schools
20 – 28	Provincial Post moderation of Term 1 Formal Tasks Provincial Pre-moderation of <b>Term 2 Tests/Examinations/Tasks</b>	Assessment Directorate	Subject Advisors DHs	Provincial Venue
<b>TERM 2</b>				
<b>APRIL</b>				
08 – 19	Pre-Moderation of Term 2 formal Tasks	SMT	DHs Lead/Senior Teachers in all the Grades.	Schools
08 – 26	Pre-Moderation of Term 2 formal Tasks	Curriculum Coordinators	Subject Advisors	Local Education Offices
<b>MAY</b>				
06 - 14	Post Moderation of Term 2 formal Tasks	SMT	DHs Lead/Senior Teachers in all the Grades.	Schools
13 – 21	Post Moderation of Term 2 formal Tasks	Curriculum Coordinators	Subject Advisors	Local Education Offices
<b>JUNE</b>				
14 - 26	Provincial Post moderation of Term 2 Formal Tasks Provincial Pre-moderation of Term 3 Formal Tasks	Assessment Directorate	Subject Advisors DHs Teachers	Provincial Venue
<b>TERM 3</b>				
<b>JULY</b>				
15 - 26	Pre-moderation of Term 3 Formal Tasks	SMT Curriculum Coordinators	DHs Lead/Senior Teachers in all the Grades. Subject Advisors	Schools Local Education Offices
29 – 31	Continuation of Pre-moderation of Term 3 Formal Tasks Post moderation of Term 3 Formal Tasks	SMT Curriculum Coordinators	DHs Lead/Senior Teachers in all the Grades. Subject Advisors	Schools Local Education Offices
<b>AUGUST</b>				
01 – 30	Continuation of Pre-moderation of Term 3 Formal Tasks Post moderation of Term 3 Formal Tasks	SMT Curriculum Coordinators	DHs Lead/Senior Teachers in all the Grades. Subject Advisors	Schools Local Education Offices

SEPTEMBER				
02 – 13	Post moderation of Term 3 Formal Tasks	SMT Curriculum Coordinators	DHs Lead/Senior Teachers in all the Grades. Subject Advisors	Schools Local Education Offices
20 – 27	Post moderation <b>Pre-moderation of Term 4 Tests/Examination/Tasks</b>	Assessment Directorate	Subject Advisors DHs Teachers	Provincial Venue
TERM 4				
OCTOBER				
07 – 31	Pre-moderation of Term 4 Formal Tasks Post moderation of Term 4 Formal Tasks	SMT Curriculum Coordinators	DHs Lead/Senior Teachers in all the Grades. Subject Advisors	Schools Local Education Offices
NOVEMBER				
01 – 15	Post moderation of Term 4 Formal Tasks ( <b>GET Grades</b> )	SMT Curriculum Coordinators	DHs Lead/Senior Teachers in all the Grades. Subject Advisors	Schools Local Education Offices
DECEMBER				
05 – 16	Post moderation of Term 4 Tests/Examinations	Assessment Directorate	Subject Advisors DHs Teachers	Provincial Venue