



education

Lefapha la Thuto la Bokone Bophirima
Noordwes Departement van Onderwys
North West Department of Education
NORTH WEST PROVINCE

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OFFICE OF THE SUPERINTENDENT-GENERAL

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EXAMINATION INSTRUCTION 18 of 2021

**TO: DEPUTY DIRECTORS GENERAL
CHIEF DIRECTORS
DISTRICT DIRECTORS
DIRECTORS
DISTRICT ASSESSMENT MANAGERS
DISTRICT SBA CO-ORDINATORS (FET)
DISTRICT CHIEF EDUCATION SPECIALISTS – PROFESSIONAL SUPPORT
SUB DISTRICT MANAGERS
SUB DISTRICT EXAMINATION OFFICIALS
CIRCUIT MANAGERS
SUBJECT ADVISORS
PRINCIPALS: ALL SECONDARY SCHOOLS
TEACHER UNIONS**

1. REGISTRATION FOR SENIOR CERTIFICATE EXAMINATION: JUNE 2022

Candidates who qualify to write the 2022 Senior Certificate examination may register from the **3 November 2021** and the final closing date is **30 January 2022**.

Manual registration will only take place at the 17 Provincial Education Sub districts. Each candidate must personally register and ensure that he/she get proof that a registration form has been submitted (tear off slip). Candidates must ensure that their registration forms are checked and registered on a spreadsheet indicating the venue allocated for writing the examination. Special Needs Education (SNE) candidates must indicate so.

On-line (internet/web based) registration will also be available for candidates registering in North West Province for the 2022 SC examination. For electronic registration candidates may register on the www.eservices.gov.za portal. For information on registration criteria, subject choices and promotional requirements visit the Senior Certificate (as amended) page on [http://www.education.gov.za/Curriculum/SeniorCertificate\(amended\).aspx](http://www.education.gov.za/Curriculum/SeniorCertificate(amended).aspx).

No candidate will be registered without a valid SA ID document and a certified copy has to be attached to the registration form.

Only the following learners may enrol for the Senior Certificate:

- a) Adult learners who are **21 years and older** who have -
- a General Education and Training Certificate (GETC) for Adult Basic Education and Training (ABET); or
 - a Grade 9,10 or 11 school report, stating that they have passed the Grade; or
 - a recognised equivalent qualification obtained at NQF Level 1 which requires two official languages.

REGISTRATION FOR SENIOR THE CERTIFICATE EXAMINATION: JUNE 2022

- (b) Adult learners who are **21 years and older** with an incomplete Senior Certificate qualification in the year of the Senior Certificate examination;
- (c) National Senior Certificate repeaters and part-time candidates **21 years and older**, who were unsuccessful in obtaining a National Senior Certificate.
- (d) Only in exceptional cases, out of school youth 18-21 years old who could not complete their school education and who want to further their education and training, provided they have obtained the approval of the Head of Education.

2. ADMISSION TO HIGHER INSTITUTIONS

- a) Legislation has been amended to accommodate admission of Senior Certificate candidates to higher education institutions, based on specific rules.
- b) The higher education indicator will appear on the statement of results of candidates who sat for 6 or more subjects in one sitting and qualify for it.

3. COMBINATION OF RESULTS

- a) It is the responsibility of the candidate to apply for the combination of the 2022 Senior Certificate examination results with previous examination sittings, if the candidate has satisfied the qualification requirements.
- b) The applicant must provide the examination numbers and documentary proof of all the previous examination sittings of SC.
- c) Applications can be submitted directly after the release and the different provincial education departments will process the applications.
- d) Candidates need to take note there can be a delay in the processing, because combinations need to be done across different qualifications, different years and across provinces.
- e) Combinations will be preceded by verification of all previous results.

4. PROMOTION REQUIREMENTS

- 1. A Senior Certificate will be issued to an adult candidate who satisfies the following requirements in the examination:
 - a) Passed three subjects at 40%, one of which must be an official language on Home Language level.
 - b) Passed two subjects at 30%, one of which must be an official language on First Additional or Home language level.
 - c) Obtain a sub minimum of 20% in the sixth subject.



Ms SM Semaswe
Superintendent General

15/11/2021

Date



SENIOR CERTIFICATE JUNE EXAMINATION ENTRY FORM
SENIOR SERTIFIKAAT JUNIE EKSAMEN INSKRYWINGSVORM

INSTRUCTIONS / INSTRUKSIES:

- A certified copy of your ID document or birth certificate or passport (foreign candidates) must be attached to this registration form. / 'n Gesertifiseerde afskrif van jou ID dokument of geboortesertifikaat of paspoort (buitelandse kandidate) moet aan hierdie registrasievorm geheg word.
- Repeater candidates must attach a copy of their previous highest qualification/ Herhalerkandidate moet 'n afskrif van hulle vorige hoogste kwalifikasie aanheg.
- All personal information of candidates will be dealt with in accordance with and in full compliance with the POPI Act. Alle persoonlike inligting van kandidate sal hanteer word ingevolge en in volle nakoming van die POPI Act.

A. REGISTRATION HISTORY / REGISTRASIEGESKIEDENIS

Have you entered and wrote any other Grade 12 or equivalent examination before?
 Het u voorheen vir enige ander Graad 12 of ekwivalente eksamen geregistreer en dit geskryf?

Y – Yes / Ja
 N – No / Nee

If YES, complete the following/ Indien JA, voltooi die volgende:

	Examination number Eksamenommer	Year Jaar	Province Provinsie	Exam Body (IEB, SACAI, etc.) Eksamenraad (IEB, SACAI, ens.)	Type of exam (e.g. SC, NSC, N3) Tipe eksamen (e.g. SS, NSS, N3)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

B. CENTRE (SCHOOL) INFORMATION / SENTRUM (SKOOL) INLIGTING

Region/District
 Streek/Distrik

Approved Examination centre name
 Naam van goedgekeurde eksamensentrum

C. REGISTRATION INFORMATION / REGISTRASIE-INLIGTING

Centre no.
 Sentrumnr.

Exam paper language
 Eksamenvraestetaal

Date of birth
 Geboortedatum

Gender
 Geslag

RSA ID number is compulsory / RSA ID nommer is verpligtend
 ID number
 ID-nommer

Immigrant
 Immigrant

or for immigrants / of vir immigrante
 Passport number
 Paspoortnommer

Foreign candidates only
 Alleenlik buitelandse kandidate

Study permit number
 Studiepermitnommer

Surname
 Van

First names
 Voornome

Race
 Ras

Home language
 Huis taal

Paper lang.
 Vraesteltaal

Special needs
 Spesiale behoeftes

Dyscalculia
 Wiskundige disfunksie

SNE Concession
 SBO Konsessie

**HOW DO YOU QUALIFY TO REGISTER FOR SENIOR CERTIFICATE EXAMINATIONS? PLEASE MARK WITH "X" AND ATTACH PROOF THEREOF /
HOE KWALIFISEER JY VIR DIE SENIOR SERTIFIKAAT EKSAMEN? MERK MET 'N "X" EN HEG STAWENDE DOKUMENTASIE AAN**

1.	Written Grade 12 Senior Certificate (SC) or N3 before / Het voorheen Graad 12 Senior Sertifikaat (SS) of N3 geskryf	
2.	21 Years or older who already have a SC, NSC or SC(a) to fulfil any outstanding requirement to improve their qualification status	
3.	21 Years or older, and have passed ABET Level 4 (GETC) / 21 Jaar of ouer en het ABET Vlak 4 geslaag	
4.	21 Years or older, and have passed at least Grade 9 / 21 Jaar en ouer en het ten minste Graad 9 geslaag	
5.	School dropout, 18 – 21 years old, and have obtained approval to register from the Provincial Head of Department in writing /	
6.	Skoolverlater, 18 – 21 jaar en het skriftelike toestemming van die Provinsiale Departementhoof verkry	

D. SUBJECT CHOICES / VAKKEUSES (Refer to ANNEXURE A on page 4 for Subject description and Alpha code)

	Subject alpha code / Vakkode	Subject description / Vakbeskrywing
1	<input type="checkbox"/>	<input type="text"/>
2	<input type="checkbox"/>	<input type="text"/>
3	<input type="checkbox"/>	<input type="text"/>
4	<input type="checkbox"/>	<input type="text"/>
5	<input type="checkbox"/>	<input type="text"/>
6	<input type="checkbox"/>	<input type="text"/>
7	<input type="checkbox"/>	<input type="text"/>
8	<input type="checkbox"/>	<input type="text"/>
9	<input type="checkbox"/>	<input type="text"/>
10	<input type="checkbox"/>	<input type="text"/>

Number of subjects entered
Aantal vakke ingeskryf

E. GENERAL / ALGEMEEN (Candidate information / Kandidaatinligting)

Postal address / Posadres

Postal code / Poskode

Telephone (code & number) / Telefoon (kode & nommer) ()

Cell phone number / Selfoonnommer Alternative Cell no / Alternatiewe Sel nr

E-mail address / E-pos adres

NOTE: Cell number and e-mail address of candidate or someone close to him/her is required for exam related communication purposes /
NOTA: Sel nommer en e-pos adres van kandidaat of iemand na aan hom/haar word vereis vir eksamen verwante kommunikasie doeleindes

F. SIGNED BY / ONDERTEKEN DEUR:

.....hereby declare that

- The information furnished in this form is correct.
- I understand and accept that any falsification of information may lead to deregistration as a candidate.
- I will not be involved in any acts of dishonesty or behavioural offences articulated or implied in policy and legislation that is applicable in the running of the National Senior Certificate examinations and Assessment. In case I find myself involved in acts of dishonesty or behavioural offences so described in the policy and legislation, I will subject myself to disciplinary procedures / irregularity hearings and sanctions that apply to such irregularities, which include but are not limited to nullification of results and exclusion from writing examinations for 1 to 5 years as determined by the Head of Department through legally mandated structures.

CANDIDATE / KANDIDAAT:

Name in print / Naam in drukskrif

Signature / Handtekening

Date / Datum

**CENTRE MANAGER/SENTRUMBESTUURDER
or/of PRINCIPAL / HOOF:**

Name in print / Naam in drukskrif

Signature / Handtekening

Date / Datum

Centre contact number /Sentrum kontaknommer

Telephone (code & number) / Telefoon (kode & nommer) ()

SCHOOL/CENTRE STAMP
SKOOL/SENTRUM
STEMPEL

Verification by: (For office use) / Verifikasie deur: (Vir kantoorgebruik)

Approved/Rejected: _____ Yes/No

Reason for rejection:

I confirm that I have checked the candidate's entry against the supporting documents and the candidate qualifies to be registered as a Grade 12 SC candidate.

Ek bevestig dat ek die kandidaat se inskrywingsvorm teen die stawende dokumente nagegaan het en die kandidaat kwalifiseer om as 'n graad 12 SS-kandidaat geregistreer te word.

Name / Naam: _____ Rank/Position _____
Rang/Posisie

Signature / Handtekening: _____

Date / Datum: _____

INFORMATION

Special Needs Education (SNE) – Learners with special educational needs must attach the necessary documentation confirming their disability.

Special Needs Education (SNE) – Learners should apply for special concession if needed (e.g. large print, extra time, etc.).

Certificate language – currently Umalusi only issue certificates in English.

LOLT = Language of Learning and Teaching.

INLIGTING

Spesiale Behoefte-onderwys (SBO) – Leerders met spesiale onderwysbehoefte moet die nodige dokumentasie aangeheg wat hulle gebrek sal bevestig.

Spesiale Behoefte-onderwys (SBO) – Leerders moet aansoek doen vir spesiale konsessies indien benodig (bv. groot druk, ekstra tyd, ens.)

Sertifikaattaal – Umalusi reik tans net sertifikate in Engels uit.

LOLT = Taal van Onderrig

TEAR OFF SLIP

This serves to confirm that / Hiermee word bevestig dat (*Surname and Full names / Van en Volle name*) _____ with ID no/met ID nommer

_____ has registered for the 20____ Senior Certificate (SC) Examination at / vir die Senior Sertifikaat (SS) eksamen geregistreer is by (*Centre Name and No/ Sentrum Naam en*

No: _____

Name and signature of registration official: _____

The candidate registered for the following subjects / Die kandidaat het vir die volgende vakke geregistreer:

Subject alpha codes / Alfa vakkodes

1. <input type="text"/>	5. <input type="text"/>	9. <input type="text"/>
2. <input type="text"/>	6. <input type="text"/>	10. <input type="text"/>
3. <input type="text"/>	7. <input type="text"/>	
4. <input type="text"/>	8. <input type="text"/>	

OFFICIAL STAMP /
AMPTELIKE STEMPEL
DATE/DATUM

SUBJECT CODES / VAKKODES

TABLE A: OFFICIAL LANGUAGES AT HOME AND FIRST ADDITIONAL LEVEL

SUBJECTS (ENG)	VAKKE (AFR)	NUMBER	ALPHA
Afrikaans Home Language	Afrikaans Huistaal	13300019	AFRHZ
Afrikaans First Additional Language	Afrikaans Eerste Addisionele Taal	13310029	AFRFZ
English Home Language	English Huistaal	13300039	ENGHZ
English First Additional Language	English Eerste Addisionele Taal	13310049	ENGFZ
IsiNdebele Home Language	IsiNdebele Huistaal	13300059	NDBHZ
IsiNdebele First Additional Language	IsiNdebele Eerste Addisionele Taal	13310069	NDBFZ
IsiXhosa Home Language	IsiXhosa Huistaal	13300079	XHOHZ
IsiXhosa First Additional Language	IsiXhosa Eerste Addisionele Taal	13310089	XHOFZ
IsiZulu Home Language	IsiZulu Huistaal	13300099	ZULHZ
IsiZulu First Additional Language	IsiZulu Eerste Addisionele Taal	13310109	ZULFZ
Sepedi Home Language	Sepedi Huistaal	13300119	SEPHZ
Sepedi First Additional Language	Sepedi Eerste Addisionele Taal	13310129	SEPFZ
Sesotho Home Language	Sesotho Huistaal	13300139	SESHZ
Sesotho First Additional Language	Sesotho Eerste Addisionele Taal	13310149	SESFZ
Setswana Home Language	Setswana Huistaal	13300159	SETHZ
Setswana First Additional Language	Setswana Eerste Addisionele Taal	13310169	SETFZ
SiSwati Home Language	SiSwati Huistaal	13300179	SWAHZ
SiSwati First Additional Language	SiSwati Eerste Addisionele Taal	13310189	SWAFZ
Tshivenda Home Language	Tshivenda Huistaal	13300199	TSVHZ
Tshivenda First Additional Language	Tshivenda Eerste Addisionele Taal	13310209	TSVFZ
Xitsonga Home Language	Xitsonga Huistaal	13300219	XITHZ
Xitsonga First Additional Language	Xitsonga Eerste Addisionele Taal	13310229	XITFZ

TABLE B1: AGRICULTURE

SUBJECTS (ENG)	VAKKE (AFR)	NUMBER	ALPHA
Agricultural Sciences	Landbouwetenskappe	10320239	AGRSZ

TABLE B2: BUSINESS, COMMERCE AND MANAGEMENT STUDIES

SUBJECTS (ENG)	VAKKE (AFR)	NUMBER	ALPHA
Accounting	Rekeningkunde	12320249	ACCNZ
Business Studies	Besigheidstudies	12320259	BSTDZ
Economics	Ekonomie	12320269	ECONZ

TABLE B3: HUMAN AND SOCIAL STUDIES

SUBJECTS (ENG)	VAKKE (AFR)	NUMBER	ALPHA
Geography	Geografie	16320279	GEOGZ
History	Geskiedenis	16320289	HISTZ
Religion Studies	Religiestudies	16320299	RLGSZ

TABLE B4: PHYSICAL, MATHEMATICAL, COMPUTER AND LIFE SCIENCES

SUBJECTS (ENG)	VAKKE (AFR)	NUMBER	ALPHA
Computer Applications Technology	Rekenaartoepassingstegnologie	19320309	CATNZ
Information Technology	Inligtingstegnologie	19320319	INFTZ
Life Sciences	Lewenswetenskappe	19320329	LFSCZ
Mathematical Literacy	Wiskundige Geletterdheid	19320339	MLITZ
Mathematics	Wiskunde	19320349	MATHZ
Physical Sciences	Fisiese Wetenskappe	19320359	PHSCZ

SPECIAL NEEDS EDUCATION (SNE) CODES

CODE	SNE TYPE	DESCRIPTION/EXAMPLES
N	None	No SNE
V	Visual impairment	Blind; Partially Sighted; Colour Blind
H	Hearing Loss	Deaf (using SASI or not using SASI); Hard of Hearing; Deaf-blindness
P	Physical Impairments	
S	Speech or Communication impairment	
L	Learning Difficulties	
X	Dyslexia	Spelling and/or grammar difficulties
D	Dyscalculia	Mathematics disorder
B	Behaviour and Psycho-Social Barriers	
A	ASD, AD and ADD	Autistic Spectrum Disorders (ASD); Anxiety Disorders (AD); Attention Deficit Disorders (ADD)
M	Specific Medical Conditions	Diabetes; Epilepsy; Chronic pain; Back injury
O	Other	Ad Hoc applications

SNE Concession – e.g. extra time; large print; braille; etc. Concessions must be approved.