



education

Lefapha la Thuto la Bokone Bophirima
Noordwes Departement van Onderwys
North West Department of Education
NORTH WEST PROVINCE

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OFFICE OF THE SUPERINTENDENT-GENERAL

Ref	EI/21	Enquiries:	D. Moroeng	Tel: (018) 384 8095 / 388 0862	dmoroeng@nwpg.gov.za
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EXAMINATION INSTRUCTION 16 of 2021 [FET]

TO: DDGs
CHIEF DIRECTORS
DISTRICT DIRECTORS
DIRECTORS
DISTRICT ASSESSMENT MANAGERS
CHIEF EDUCATION SPECIALISTS – PROFESSIONAL SUPPORT
SUB DISTRICT MANAGERS
AAOs
CIRCUIT MANAGERS
SUBJECT ADVISORS
PRINCIPALS: ALL SECONDARY SCHOOLS
MANAGERS: PART TIME CENTRES
TEACHER UNIONS

RE: A. GR. 12 WRITING OF NSC 2021 EXAMINATION
B. CONTROL OF SCRIPTS
C. ATTACHMENTS

A. GR 12 WRITING OF NSC 2021 EXAMINATIONS

1. WRITING PROTOCOL

The advent of the COVID-19 pandemic has necessitated the need for an alternative approach to the general conduct, administration, and management of national examinations. It is imperative for officials entrusted with the responsibility of administering and managing the writing of examinations to ensure that the necessary precautions aimed at protecting both officials and candidates from contracting COVID-19, are observed at all examination centres.

This protocol must be read in conjunction with the revised Standard Operating Procedure for the containment and management of COVID-19 for schools and school communities, issued by the Department of Basic Education, dated September 2021.

It is also assumed that in cases where the school is being used as an examination centre, the Standard Operating Procedure for the containment and management of COVID-19 for schools and school communities, is being followed and therefore the contents of this Protocol will emphasise certain requirements and also indicate the additional requirements that must be adhered to.



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EXAMINATION INSTRUCTION 16 of 2021 [FET]

In cases where an examination centre is not an existing operational school, it is incumbent on the Chief Invigilator at such a centre to ensure that the Standard Operating Procedure for the containment and management of COVID-19 for schools and school communities, is strictly followed.

This protocol on the writing of the 2021 November examination does not replace the Regulations Pertaining to the Conduct, Administration and Management of the National Senior Certificate examinations, which is the primary legislation governing the management and administration of the NSC examinations.

2. REGISTERED CANDIDATES

No candidate without an individual admission letter indicating the subject and paper to be written as well as proper identification may be allowed in the examination centre. No candidate may write a subject other than the ones indicated on the individual timetable (admission letter) and on the mark sheet, **unless written permission from the Provincial Examination Director can be provided.**

Bear in mind that all candidates must be registered and that unregistered candidates may not write the paper.

If it happens that a candidate misplaced or forgot his admission letter on the day of the paper the learner must be allowed to write and the problem be addressed after the paper has been written. If the candidate then fails to provide the necessary documents an irregularity must be registered.

Manually Generated/Handwritten Mark sheet (MGM) must be completed if a candidate's examination number does not appear on the computerised mark sheet.

Manually Generated Mark sheet (MGM) for written papers may only be used if it was submitted for school based assessment (SBA) in the same subjects and a **copy of approval letter from the provincial office** is attached to the Manually Generated Mark sheet (MGM).

If a candidate missed a paper due to circumstances, e.g. illness, bereavement, trauma, etc. and would like to register for the supplementary examination for the specific subject, evidence e.g. a COPY of a doctor's certificate / full report from Invigilator/Principal must reach the District Office and the Provincial Examination office within three days after the paper has been written.

Submission of evidence requested in the above paragraph should be send to corporate office:

OFFICE	CONTACT PERSON	EMAIL ADDRESS
CORPORATE	Ms Keamogetswe More	kcmore@nwpg.gov.za

Evidence e.g. the **ORIGINAL doctor's certificate / full report** **MUST BE ATTACHED** to the application for writing in June 2021 in January 2021. No application for the request to write the May/June examination will be accepted without the original certificate/report.



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EXAMINATION INSTRUCTION 16 of 2021 [FET]

B. CONTROL OF SCRIPTS

3. ORGANISATION AT EXAMINATION CENTRES

- 3.1 All candidates should be in the examination centre 45 minutes before the official starting time of the paper (08:15 for all morning papers and 13:15 for all afternoon papers), due to screening that should take place before the examination commence.
- 3.2 Chief Invigilators may open the sealed envelopes 20 minutes before the official starting time in the presence of the candidates. One candidate must be next to the Chief Invigilator to declare that the package/s was/were sealed and no tampering took place.
- 3.3 Candidates are to receive 15 minutes reading time before the official starting time. No candidate is allowed to write during the above-mentioned 15 minutes. Candidates must start writing at the official starting time.
- 3.4 The Chief Invigilators must ensure that attendance registers are signed by all candidates for every sitting at the beginning of the session **and** when they submit their scripts.
- 3.5 **If any candidate is absent, the page of the attendance register where the absent candidate appears must be emailed to the examination office in Mahikeng on the same day to: Ms Keamogetse More at kcmore@nwpg.gov.za**
- (Please do not email all the pages of the register or any other document, also please do not use cover pages). A reason why the candidate is absent must be indicated on the attendance register before it is emailed to Mahikeng. A register with absentees will be kept in Mafikeng.
- 3.6 The following documents must be submitted to the storage / distribution point with the scripts where it will be filed.
- The attendance register,
 - Documents regarding the opening and sealing of papers,
 - Seating plans/ floor plan for **every examination session** should be available for every written paper.
 - Any Irregularity that may have occurred
- All files should be kept at the District Office and at the school for a period of one year.
- 3.7 Examination stickers for each registered candidate for each paper is packed with the mark sheets, attendance registers, answer script envelopes, wrappers. Chief invigilators must ensure that every candidate gets his/her own examination sticker and that it is pasted on the space provided on the answer book.
- 3.8 Invigilators must put an "a" for absent or "✓" for present on the **mark sheet**. Nothing else may be written on the official mark sheet at the school.
- 3.9 Cell phones are not allowed to be with candidates and are not to be used as calculators. If a cell phone or any electronic device is found in the possession of a candidate (working or not) the results for that subject will be null and void.



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EXAMINATION INSTRUCTION 16 of 2021 [FET]

3.10 After collection of the scripts, please write the sequence number appearing on the left side of the candidate's examination number on the mark sheet for that script or the sequence number as it appears on the examination sticker, on the top right corner of the candidate's script.

4. COMMENTS ON QUESTION PAPERS

Any comments about question papers should reach the Provincial Examination Office two days after the paper has been written and comments must be in writing. All comments should be addressed to Attention Ms M van Biljon at e-mail: mvanbiljon@nwpg.gov.za

5. RECORDING OF EXAMINATION IRREGULARITIES

The Chief Invigilator for each centre has primarily a responsibility of ensuring that candidates and officials observe all examination rules and regulations as laid down according to the following documents:

- North West Extraordinary Provincial Gazette on the Conduct, Administration and Management of Assessment in the Senior Certificate (No. 5927 of 16 September 2003),
- The National Regulation Gazette no 31337, dated 29 August 2008. (*The Conducting, Administration and Management of Assessment for the National Senior Certificate*)
- The National Regulation Gazette no 37651, dated 16 May 2014. (Amendment to the policy and regulations pertaining *the Conduct, Administration and Management of Assessment for the National Senior Certificate*)

All irregularities have to be reported telephonically and a report on the attached template must be emailed as soon as possible to:

- The Director, Examinations, Mr. RD Moroeng, on 079 492 3570, email : dmoroeng@nwpg.gov.za and
- CES, Examinations Conduct, Mr PAG Gill on 079 491 8558, email pgill@nwpg.gov.za

All irregularities must be registered in an irregularity register, kept at the school.

Irregularities occurring during any external examination in Grade 12 must be reported to the Provincial Irregularity Committee and all investigations will be done by the members of the Provincial Irregularity Committee appointed by the Head of the Examinations

A template of an irregularity register is attached and should be used if there is an irregularity detected at the school during the writing of external examinations.

District and Sub District irregularity teams may only investigate SBA irregularities.



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POSTERS TO BE DISPLAYED IN EACH EXAMINATION ROOM

In addition, the Examinations and Assessment Directorate has designed posters that should be displayed in the examination room, therefore the schools will receive a set of posters and they can laminate them and thus be used for other successive examinations.

B. ATTACHEMENTS:

- B1. 2021 NSC/SC Grade 12 examination Timetable
- B2. Form for Opening of Papers and Sealing of Answer Scripts
- B3. Manually Generated/handwritten Mark sheet (MGM) for written papers
- B4. Checklist for return of examination Material
- B5. Irregularity Report Template
- B6. Posters to be displayed in each examination room



Ms SM Semaswe
Superintendent General

14/10/2021
Date



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basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

NATIONAL SENIOR CERTIFICATE (NSC) OCTOBER/NOVEMBER 2021 EXAMINATIONS TIMETABLE (AS AMENDED ON 15 SEPTEMBER 2021)

WEEK 1		09:00	14:00
Wednesday 27/10	English HL P1 (2hrs) English FAL P1 (2hrs) English SAL P1 (2hrs)		Hindi, Gujarati, Tamil, Telegu, Urdu HL P1 (2hrs) Hindi, Gujarati, Tamil, Telegu, Urdu FAL P1 (2hrs) Hindi, Gujarati, Tamil, Telegu, Urdu SAL P1 (2hrs) Hebrew SAL P1 (2hrs) German HL, SAL P1 (2hrs)
Thursday 28/10	Business Studies P1 (2hrs)		Arabic, French, Italian, Mandarin, Modern Greek, Serbian, Spanish SAL P1 (2hrs) Latin SAL P1 (3hrs) Portuguese HL, FAL, SAL P1 (2hrs)
Friday 29/10	No Examinations		
WEEK 2		09:00	14:00
Monday 1/11	Local Government Elections		
Tuesday 2/11	No Examinations		
Wednesday 03/11	Afrikaans HL P1 (2hrs) Afrikaans FAL P1 (2hrs) Afrikaans SAL P1 (2hrs)		Hindi, Gujarati, Tamil, Telegu, Urdu HL P2 (2½hrs) Hindi, Gujarati, Tamil, Telegu, Urdu FAL P2 (2hrs) Hindi, Gujarati, Tamil, Telegu, Urdu SAL P2 (2hrs) Hebrew SAL P2 (2hrs) German HL P2 (2½hrs), SAL P2 (2hrs)
Thursday 04/11	Religious Holiday		
Friday 05/11	Mathematics P1 (3hrs) Mathematical Literacy P1 (3hrs) Technical Mathematics P1 (3hrs)		Arabic, French, Italian, Mandarin, Modern Greek, Serbian, Spanish SAL P2 (2hrs) Latin SAL P2 (1½hrs) Portuguese HL P2 (2½hrs), FAL, SAL P2 (2hr) Equine Studies (3hrs) Maritime Economics (3hrs)
WEEK 3		09:00	14:00
Monday 08/11	Mathematics P2 (3hrs) Mathematical Literacy P2 (3hrs) Technical Mathematics P2 (3hrs)		Religion Studies P1 (2hrs)
Tuesday 09/11	Economics P1 (2hrs)		Hindi, Gujarati, Tamil, Telegu, Urdu HL P3 (2½hrs), FAL P3 (2½hrs) Portuguese, German HL P3 (2½hrs) Portuguese FAL P3 (2½hrs) Marine Sciences P1 (2½hrs)
Wednesday 10/11	Business Studies P2 (2hrs)		Engineering Graphics and Design P1 (3hrs)
Thursday 11/11	Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda HL P1 (2hrs), FAL P1 (2hrs), SAL P1 (2hrs) isiZulu, isiXhosa, Siswati, isiNdebele HL P1 (2hrs), FAL P1 (2hrs), SAL P1 (2hrs) South African Sign Language HL P1 (2hrs)		Geography (Climate and Weather, Geomorphology and Map work) P1 (3hrs)
Friday 12/11	Physical Sciences (Physics) P1 (3hrs) Technical Sciences P1 (3hrs)		History P1 (3hrs)
WEEK 4		09:00	14:00
Monday 15/11	Physical Sciences (Chemistry) P2 (3hrs) Technical Sciences P2 (1½hrs)		Engineering Graphics and Design P2 (3hrs)
Tuesday 16/11	English HL P2 (2½hrs) English FAL P2 (2½hrs) English SAL P2 (1½hrs)		Civil Technology (3hrs)
Wednesday 17/11	Accounting P1 (2hrs)		Geography (Rural and Urban Settlement, Economic Geography of SA and Map work) P2 (3hrs)
Thursday 18/11	Economics P2 (2hrs)		Visual Arts (3hrs)
Friday 19/11	Life Sciences P1 (2½hrs)		Design (3hrs)

WEEK 5	09:00	14:00
Monday 22/11	Life Sciences P2 (2½hrs)	Electrical Technology (3hrs)
Tuesday 23/11	Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda HL P2 (2½hrs) FAL (2½hrs) SAL P2 (1½hrs) South African Sign Language HL P2 (2½hrs) isiZulu, isiXhosa, Siswati, isiNdebele HL P2 (2½hrs), FAL P2 (2½hrs), SAL P2 (1½hrs)	History P2 (3hrs) Marine Sciences P2 (2½hrs)
Wednesday 24/11	Accounting P2 (2hrs)	Mechanical Technology (3hrs)
Thursday 25/11	Afrikaans HL P2 (2½hrs) Afrikaans FAL P2 (2½hrs) Afrikaans SAL P2 (1½hrs)	Religion Studies P2 (2hrs)
Friday 26/11	Agricultural Sciences P1 (2½hrs) Nautical Science P1 (3hrs) Sport and Exercise Science (3hrs)	Computer Applications Tech P2 (Theory) (3hrs)
WEEK 6	09:00	14:00
Monday 29/11	English HL P3 (3hrs) English FAL P3 (2½hrs) English SAL P3 (2½hrs)	Tourism (3hrs)
Tuesday 30/11	Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda HL P3 (3hrs), FAL, SAL P3 (2½hrs) isiZulu, isiXhosa, Siswati, isiNdebele HL P3 (3hrs), FAL, SAL P3 (2½hrs) South African Sign Language HL P3 (3hrs)	Information Technology P2 (Theory) (3hrs)
Wednesday 01/12	Afrikaans HL P3 (3hrs) Afrikaans FAL P3 (2½hrs) Afrikaans SAL P3 (2½hrs)	Consumer Studies (3hrs) Hospitality Studies (3hrs)
Thursday 02/12	Agricultural Sciences P2 (2½hrs) Nautical Science P2 (3hrs)	Music P1 Theory (3hrs)
Friday 03/12	Dramatic Arts (3hrs)	Agricultural Management Practices (3hrs)
WEEK 7	09:00	14:00
Monday 06/12	Dance Studies (3hrs)	Agricultural Technology (3hrs) Music P2 Comprehension (1½hrs)
Tuesday 07/12	IT and CAT rewrite	

	09:00
Monday, 6 September	Life Orientation (LO CAT) (2.5hrs)
Tuesday 19 October	Computer Applications Tech P1 (3hrs) Practical
Wednesday 20 October	Information Technology P1 (3hrs) Practical
16 August to 15 October	Performing Arts Practical
11 October to 22 October	Visual Arts and Design Practical

**Enquiries: Dr. R. Poliah: Chief Directorate: National Assessment and Public Examinations;
012-357 3900**



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or
90 Thabo Mbeki Drive, Potchefstroom,
Private Bag X1225, Potchefstroom 2520
Tel.: (018) 297-5211 / Fax: (018) 293-0199

**CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT
DIRECTORATE: EXAMINATIONS**

EXAMINATION PAPER CHECK LIST

Centre no. Centre name

District name SD name

Subject Grade Paper no.

Examination Date Time
E.g. NSC / SC / AET

BEFORE OPENING ENVELOPES WITH QUESTION PAPERS PLEASE CHECK THE FOLLOWING!

- The following control must be done by: The Chief Invigilator and any other Invigilator
One of the candidates present writing the specific paper.
- Separate forms must be completed for each subject/grade/paper.
- Indicate with a "✓" if correct.
- Please note - computerised mark sheets should not be used as attendance registers.

		Chief Invigilator	Invigilator	Candidate
1.	Check if all envelopes (e.g. 1 of 2 and 2 of 2) for the specific paper are present and still sealed.			
2.	Check if the subject, grade, paper number, date and time on the label of the envelope correspond with the information on the time-table.			
3.	Check if the subject, grade, paper number and duration on the label of the envelope correspond with the information on the examination paper visible through the window of the envelope.			
4.	Check the requirements indicated on the examination paper visible through the window of the envelope to ensure examination scripts are not distributed unnecessary to candidates.			
5.	Examination Instructions were read to the candidates, indicating the do and don'ts of examination			

Checked and controlled by:

	Name in print	Signature	Date
Chief Invigilator:			
Invigilator:			
Candidate:			

Please take note:

- This document must be attached to the attendance register and kept at the storage for a period of at least 1 academic year. Separate forms must be completed for each subject/grade/paper. (Schools must also keep a copy of the attendance register)
- This document must be readily available for monitoring teams visiting Sub Districts.

NB! COMPLETE THE REVERSE SIDE OF THE FORM WHEN SEALING THE ANSWER SCRIPTS



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**CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT
DIRECTORATE: EXAMINATIONS**

EXAMINATION SCRIPT CHECK LIST

Centre no. Centre name

District name SD name

Subject Grade Paper no.

Examination Date Time

E.g. NSC / SC / AET

BEFORE BATCHING & SEALING OF SCRIPTS PLEASE COMPLETE THE FOLLOWING

No. of envelopes:

- The following control must be done by: The Chief Invigilator and any other Invigilator
One of the candidates present writing the specific paper.
Departmental official receiving the scripts (at handover point)
- Separate forms must be completed for each subject/grade/paper. Indicate with a "✓" if correct.
- Computerised mark sheets must be on top of scripts inside a wrapper, facing the "clean" side of the transparent envelope.
- Hand written mark sheets (batched with relevant scripts) must face the side with the coat of arms.
- Please note - computerised mark sheets should not be used as attendance registers.**

	Chief Invigilator	Invigilator	Candidate	Departmental official
1. Check if all the information on the wrappers has been completed correctly and corresponds with the number of scripts in the wrapper.				
2. Check if the numbers of scripts in the wrappers corresponds with the attendance registers and the number of "✓" (present candidates) indicated on the mark sheets.				
3. Check if all batches of scripts (with the corresponding mark sheets) are sealed in separate (see-through) envelopes and that the information on wrappers (and mark sheets) is visible and readable.				
4. Check if batches are controlled and a sticker with Unique number is pasted on the see through plastic bag by the Departmental Official in the presence of the Chief Invigilator.				

Checked and controlled by:

	Name in print	Signature	Date
Chief Invigilator:			
Invigilator:			
Candidate:			
Departmental Official			

Please take note:

- This document must be attached to the attendance register and kept at the district storage point for a period of at least one academic year. Separate forms must be completed for each subject/paper. (Schools must also keep a copy of the attendance register).
- This document must be readily available for monitoring teams visiting Sub Districts.



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MANUALLY GENERATED MARK SHEET

(For WRITTEN papers)

Exam Centre Number / Eksamensentrum nommer:			
Examination / Eksamen		Max Marks / Maks Punte	
Paper/ Vraestel	Date/Datum:	Time / Tyd:	
Subject / Vak		Subject Code/ Vakkode	

	Candidate number/ Kandidaatnommer	√ / A	Mark/ Punt			Moderated		
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								

Scripts Received by/ Antwoordskrifte ontvang deur	Invigilator/ Toesighouer	Receiver/ Ontvanger	
Number of Scripts/ Aantal skrifte			
Name (Print) Naam (drukskrif)			
Signature/ Handtekening			
	Marker/ Nasiener	Chief Marker/ Hoofnasiener	Examination Assistant/ Eksamenassistent
Name (Print) Naam (drukskrif)			
Signature/ Handtekening			
Date Signed/ Datum geteken			



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CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT DIRECTORATE: EXAMINATIONS

CHECKLIST FOR RETURN OF EXAMINATION MATERIAL

(Chief invigilator must ensure that the following forms are completed and signed before returning the answer scripts of the session to the distribution point at the conclusion of each examination session.)

SCHOOL:	
EXAMINATION CENTRE NO:	
SUBJECT & PAPER:	
COLLECTION POINT:	
NAME OF CHIEF INVIGILATOR:	
CONTACT NO:	

Doc No.	DOCUMENT	Submitted (✓)	Not submitted (✓)	Received by: SRM Sign
1	Candidate Attendance Register			
2	Opening + Closing procedure (Checklist front & back)			
3	Seating Plan (for the particular subject and paper)			
4	Answer book Register			
5	Invigilator Daily Attendance Register			
6	Relief Invigilator Register			
7	Daily report			
8	Comments on Question paper (NSC)			
9	Irregularity report			
IRR	If an Irregularity was detected - attach also the following to the Irregularity report:			
Irr.1	Copy of the Mark sheet (Candidate marked IRR in red)			
Irr.2	Copy of the Attendance register (Candidate marked IRR in red)			
Irr.3	Copy of the front page of the Script (Indicated Date, Time and marked IRR on top in red)			
Irr.4	Candidate's SIGNED OFF acceptance letter of Irregularity. Candidate should clearly state his Home address, Postal Address and Contact number			
Irr.5	Invigilator's report on Irregularity			
Irr.6	Chief Invigilator's Report on the irregularity			
Irr.7	Evidence (Crib note/cell phone etc.)			



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IRREGULARITY REPORT: SERIOUS IRREGULARITIES

CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT
DIRECTORATE: EXAMINATIONS

Centre number

--	--	--	--	--	--	--	--

Mark sheet number

--

Subject code	Subject description	Paper no.

Guidelines on steps to be followed:

1. Identify the kind of irregularity from the list provided.
2. Indicate the irregularity by writing "IRR" boldly in the margin as well as on the outside cover of the candidate's script.
3. State as briefly as possible in or on the script WHY an irregularity is alleged/suspected.
4. The whole script must be batched/marked in the usual way regardless of the suspected irregularity.
5. The candidate may in no way be penalized by the invigilator/c marker.
6. Write "IRR" in the margin next to the affected candidate's number on the mark sheet.
7. Chief invigilator, invigilator and a witness record observations in allocated space on page 2 and 3 of this document.
8. Chief invigilator makes a copy of this report and file a record safely at the centre.
9. The report must accompany the script to the marking venue, with an attached copy of the mark sheet to the irregularity officer.

LIST OF POSSIBLE IRREGULARITIES			
BOAD		AEO	
1	Handwriting different	11	Incorrect exam number
2	Bribery or attempted bribery	12	Duplicate scripts with same exam no
3	Paper Leaked/Stolen	13	Late arrival for exam
4	Crib notes in script	14	Answer script submitted after exam
5	Unauthorized notes	15	Not candidate's own work
6	Unauthorised electronic equipment	16	Failure to produce ID
7	Candidate caught cheating/help obtained	17	Script missing
8	Assisting another candidate	18	Inappropriate behaviour
9	Fraudulent identification/imposter	19	Wrote subject not originally registered for
10	Invigilator/teacher assistance	20	Wrote incorrect paper

EXAMINATION NUMBERS OF AFFECTED CANDIDATES																			
EXAMINATION NUMBER										EXAMINATION NUMBER									
1										16									
2										17									
3										18									
4										19									
5										20									
6										21									
7										22									
8										23									
9										24									
10										25									
11										26									
12										27									
13										28									
14										29									
15										30									

Candidate examination number must be the same as in the mark sheet and should be inserted in the correct space on this form



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REPORT ON IRREGULARITY TO BE COMPLETED AT THE CENTRE:

CANDIDATE DETAILS	CANDIDATE EXAMINATION NUMBER	
	CANDIDATE ID NUMBER	
	CONTACT NUMBER	
DESCRIPTION OF THE IRREGULARITY BY CANDIDATE (CANDIDATE TO COMPLETE)		
NAME IN PRINT		SIGNATURE
		DATE

INVIGILATOR DETAILS	NAME	
	CONTACT NUMBER	
REPORT FROM INVIGILATOR (INVIGILATOR TO COMPLETE)		
NAME IN PRINT		SIGNATURE
		DATE

WITNESS DETAILS	CANDIDATE EXAMINATION NUMBER	
	CANDIDATE ID NUMBER	
	CONTACT NUMBER	
CHIEF INVIGILATOR DETAILS	NAME	
	CONTACT NUMBER	



**BE SAFE
ACT RESPONSIBLY**

**WASH YOUR
HANDS OFTEN**

**WEAR A MASK WHEN
GOING OUTSIDE**

**MAINTAIN SOCIAL
DISTANCING**



<p align="center">REPORT FROM CHIEF INVIGILATOR</p> <p align="center"><i>(CHIEF INVIGILATOR TO COMPLETE)</i></p>				
NAME IN PRINT		SIGNATURE		DATE

<p>STORAGE MANAGER DETAILS</p>	NAME			
	CONTACT NUMBER			
<p>OBSERVATIONS STORAGE MANAGER</p> <p><i>(STORAGE MANAGER TO COMPLETE)</i></p>				
NAME IN PRINT		SIGNATURE		DATE

<p>OBSERVATIONS FROM PROVINCIAL IRREGULARITY OFFICIAL</p>				
RECOMMENDATION/S				
NAME IN PRINT		SIGNATURE		DATE

FINAL RECOMMENDATION FROM PEIC CHAIRPERSON	Refer for further investigation to PEIC	Resolve administratively	No irregularity (cleared)
NAME IN PRINT		SIGNATURE	DATE



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“TAKE NOTE”

**NO
CELLPHONE OR
ELECTRONIC DEVICES**



**BE SAFE
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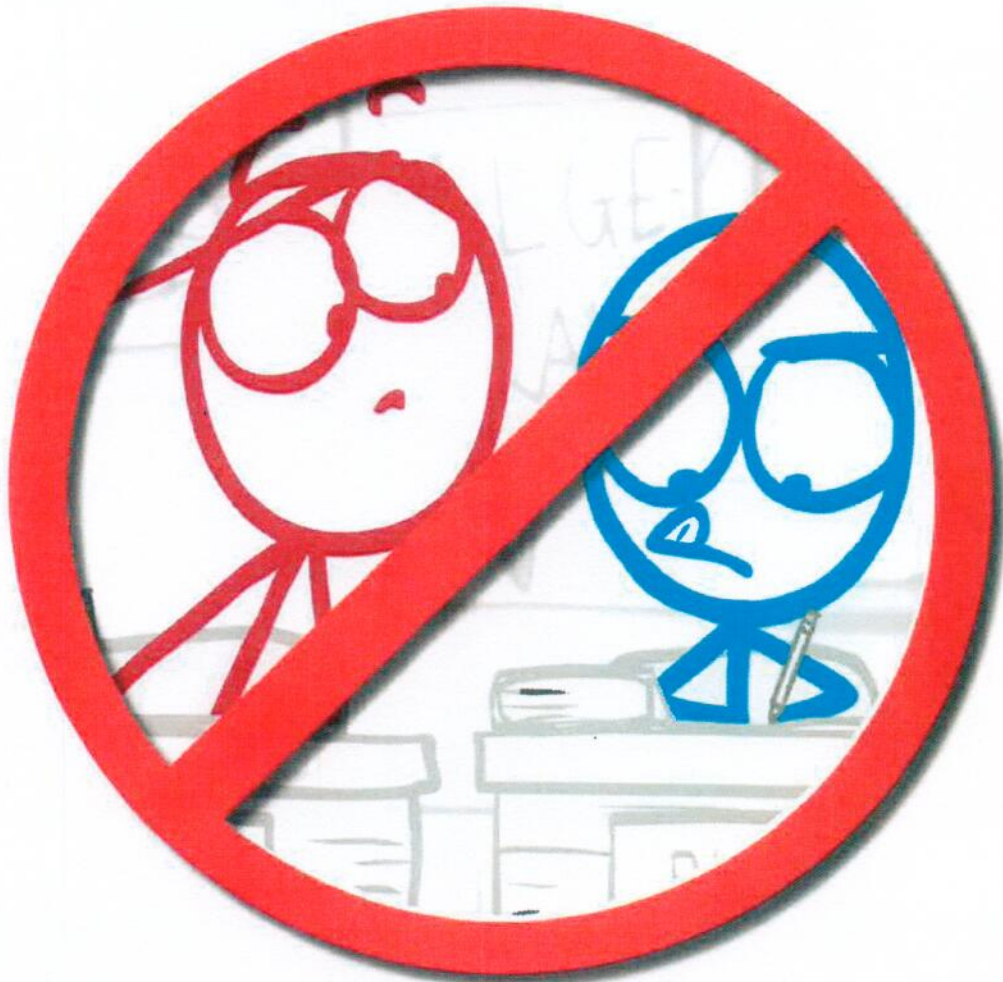
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North West Department of Education
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“TAKE NOTE”

**NO
COPYING**



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“COPYING”



**IS A
SERIOUS
OFFENCE!**

If found guilty of copying, the candidate's result in the subject will be declared null and void. The candidate will also be barred from writing NSC examinations for the next **three years.**



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“AFSKRYWERY”



IS ‘N ERNSTIGE OORTREDING!

Indien ‘n kandidaat skuldig bevind word aan afskrywery, sal die kandidaat se uitslag in die vak ongeldig verklaar word.

Die kandidaat sal ook verbied word om vir die volgende **drie jaar** NSS eksamens af te lê.



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GO KOPA KE TLOLOMOLAO E E MASISI

Fa Motlhatlhojwa a ka bonwa molato wa go kopa, dipholo tsa serutwa ga di kitla di amogelwa. Motlhatlhojwa o tla ilediwa go kwala ditlhatlhobo tsa NSC sebaka sa dingwaga di le tharo tse di latelang.



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“TAKE NOTE”

NO CRIB NOTES



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“TAKE NOTE”

NO

COLLUDING

e.g. sharing of notes, information,
receiving whatsapp

and not

reporting.

Both
candidates

will be
barred from
writing NSC
examinations

for the next
three years!



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“TAKE NOTE”

Answer Book must be handed to the invigilator at the end of an examination session.

Aan die einde van n eksamensessie moet die **antwoordboek** aan die opsiener oorhandig word



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“TAKE NOTE”

THE NATIONAL SENIOR CERTIFICATE EXAMINATION IS CONDUCTED IN TERMS OF THE REGULATIONS PERTAINING TO THE CONDUCT, ADMINISTRATION AND MANAGEMENT OF THE NATIONAL SENIOR CERTIFICATE EXAMINATION

- 1 Candidates may not have any books, memoranda, notes, photos, or any other unauthorised material - other than what is provided to them by an invigilator and their admission letters - in their possession.
- 2 Candidates may not have any cellphones or any other electronic devices in their possession.
- 3 Candidates will be required to be positively identified. Part time candidates must be able to produce valid identification documents.
- 4 All work including rough work must be done in the answer books or on the answer sheets provided. No pages may be removed from answer books.

DIE NASIONALE SENIOR SERTIFIKAAT-EKSAMEN WORD INGEVOLGE DIE REGULATIONS PERTAINING TO THE CONDUCT, ADMINISTRATION AND MANAGEMENT OF THE NATIONAL SENIOR CERTIFICATE GEADMINISTREER EN AFGENEEM

- 1 Kandidate mag nie 'n boek, memoranda, notas, foto's of enige ander ongemagtigde materiaal, behalwe hul toelatingsbriewe en wat deur 'n opsiener aan hulle verskaf word, in hulle besit hê nie.
- 2 Kandidate mag nie selfone of enige ander elektroniese toestelle in hulle besit hê nie.
- 3 Daar sal van kandidate verwag word om positief geïdentifiseer te word. Deeltydse kandidate moet geldige identiteitsdokumente kan vertoon.
- 4 Alle werk, insluitende rowwe werk, moet in die antwoordboek of op die antwoordblaaie wat voorsien word, aangebring word. Geen bladsye moet uit die antwoordboek verwyder word nie.



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“TAKE NOTE”



NO CRIB NOTES
GEEN AFKYKNOTAS NIE



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“TAKE NOTE”



NO COPYING
MOENIE AFSKRYF NIE



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