



education

Lefapha la Thuto la Bokone Bophirima
Noord-Wes Onderwys Departement
North West Education Department
NORTH WEST PROVINCE

Inset Building, Dr Albert Luthuli Drive, Mmabatho,
Private Bag X2044, Mmabatho 2735
Tel.: (018) 384-8095 / 388-0862 / 388-0856
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or
90 Thabo Mbeki Drive, Potchefstroom,
Private Bag X1225, Potchefstroom 2520
Tel.: (018) 297-5211 / Fax: (018) 293-0199

**CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT
DIRECTORATE: EXAMINATIONS**

Ref	A12/20	Enquiries:	R.D Moroeng	Tel:(018) 384 8095 Cell no: 0794923570 dmoreng@nwpg.gov.za	Fax: 086 563 1174	Date:	2020/08/26
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EXAMINATION INSTRUCTION 12 of 2020 (FET – NSC)

**TO: DDGs
CHIEF DIRECTORS
DISTRICT DIRECTORS
DIRECTORS
DISTRICT EXAMINATIONS AND ASSESSMENT MANAGERS
SUB DISTRICT MANAGERS
SUB DISTRICT ASSESSMENT OFFICIALS
CIRCUIT MANAGERS
SUBJECT ADVISORS
PRINCIPALS: ALL SECONDARY SCHOOLS
MANAGERS: PRIVATE CENTRES / PART TIME CENTRES**

FROM: CHIEF DIRECTOR: EXAMINATIONS

DATE: 26 AUGUST 2020

SUBJECT: NSC GRADE 12 PREPARATORY EXAMINATION INFORMATION

To ensure the smooth running of the Preparatory Examination the following will be applicable:

1. Question Papers, as on the time table distributed with Examination Instruction 10 of 2020, will be available daily for collection by schools. (Attached is the time table and must strictly be adhered to).
2. It will be the responsibility of schools to collect the question papers in the morning from the distribution points as arranged by the District Examination and Assessment Managers (DEAM).
3. If on a day, there is a morning and afternoon, school Principals will receive both papers for the sessions in the morning.
4. **No S & T (Transport) may be claimed** from the Department.
5. Marking Guidelines will be available for collection, in a separate plastic bag sealed and will be given separately in its own secured tamperproof examination bag. In addition a CD with marking guideline will be issued to the District Examination and Assessment Manager.
6. Principals must secure all Marking Guidelines and may only make it available to the teachers for marking after a paper has been written.
7. Confidentiality agreements must be signed by all principals and the agreements must be kept by the DEAMs at the District Offices (**see Annexure A**).



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8. Strong room officials will open from 06:30 in the morning until all the papers have been collected and preparations for the next day have been completed.
9. There are protocols to be followed due to COVID 19 pandemic, both at the storage point and for the conduct of examination. They are attached as annexure B and C.
10. Principals/Chief Invigilators should check with the Sub District Assessment officials about the collection points of Question Papers in their Sub District.
11. The Chief Directorate extends a word of appreciation all officials who we can rely on for the normal operation and support for the smooth running of examinations.

The following officials can be contracted if there are any queries or irregularities that are taking place during the Preparatory Examinations.

DISTRICT	CONTACT PERSON	PHONE NO.	CELL PHONE NO.	E-MAIL ADDRESS
1. Bojanala	Ms HS Thabeng Dr. W. Moime	014 590 4815 014 590 4813	072 685 4234 082 200 3895	hsthabeng@nwpg.gov.za wmoime@nwpg.gov.za
2. Dr Ruth Segomotsi Mompoti	Ms M Motseokae Mr. J.S. Brand	053 928 7596 053 928 7598	071 474 2679 079 515 6309	mmotseokae@nwpg.gov.za jbrand@nwpg.gov.za
3. Ngaka Modiri Molema	Mr N. Khumalo Mr. K.P. Nyamane	018 381 4565 018 381 4565	063 667 6699 082 902 4816	nckhumalo@nwpg.gov.za knyamane@nwpg.gov.za
4. Dr Kenneth Kaunda	Mr. Ntanga Mr. G. Moseki	018 299 8201 018 299 8223	083 640 9766 076 111 6068	ntanga@nwpg.gov.za gmoseki@nwpg.gov.za

Any comment about question papers must reach the Provincial Examination Office within two days after the paper has been written and comments must be in writing. Attention: Ms M van Biljon at e-mail: mvanbiljon@nwpg.gov.za

IRREGULARITIES:

All irregularities have to be reported telephonically as soon as possible to:

- The Coordinator of the Provincial Irregularity committee, Mr. Jacobus Brand, Tel No. **053 928 7598**, or **079 515 6309** and
- The Acting Director, Examinations, Mr. PAG Gill, Tel no. **018 384 3160** or **079 491 8558**, as well as
- The Acting Chief Director, Examinations and Assessment, Mr. R.D Moroeng,
- Tel no. **018 384 8095** or **079 492 3570**

All irregularities must be registered in an irregularity register, kept at the school.

Irregularities occurring during any external examination in Grade 12 must be reported to the Provincial Examination and Assessment Integrity Committee (PEAIC) and all investigations will be done by the members of the PEAIC appointed by the Head of the Examinations.



RD MOROENG

Acting CHIEF DIRECTOR: EXAMINATIONS AND ASSESSMENT



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**CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT
DIRECTORATE: EXAMINATIONS**

CONFIDENTIALITY AGREEMENT

I _____
(Full Names. PLEASE PRINT)

POSITION (e.g. Principal of Bray High School / Storage Room Manager at Mokeng Nodal point,
etc.)

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(Identity Number)

Declare that:

- I accept full responsibility for the collection, security and correct distribution of the question papers and memoranda for Gr. 12 NSC 2020 Preparatory examination.**
- I undertake not to breach this confidentiality in any way whatsoever at whatever time and will make all staff members involved aware of the confidentiality.
- I undertake to immediately report to the North West Education Department through the Chief Directorate of Examinations and Assessment any breach or attempted breach of assessment security that I become aware of, I furthermore undertake to make available to the NWED any knowledge or information and any suggestion promoting the security and integrity of the assessment process.
- I fully understand and accept that:
 - should I, without expressed permission, make available to any person confidential information regarding assessment,
 - or by intent or negligence, allow confidential assessment information to be made available to any unauthorised person or
 - should I not report any breach or attempted breach of security, I shall be liable to disciplinary action in terms of section 17(1) of the Employment of Educators' Act, 1998 (Act 76/1998) or Resolution 2 of 1999 of the Public Service Co-ordination Bargaining Council.
- If I am found guilty of misconduct, the serious nature of this misconduct may cause my discharge from service and possible criminal prosecution.

I fully understand these requirements and accept them unconditionally and without reservation.

Signature: _____	Date: _____
Office / Position _____	



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**CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT
DIRECTORATE: EXAMINATIONS**

Enquiries: D.Moroeng	Tel:(018) 384 8095 / Cell no.: 0794923570 / E-mail: dmoroeng@nwpg.gov.za	Fax (018) 3841041	Date: 2020/08/12
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**2020 NATIONAL SENIOR CERTIFICATE (NSC)
FINAL GRADE 12 PREPARATORY EXAMINATION TIMETABLE**

WEEK 1	08:30	13:00
Thursday 10 September 2020	Information Technology P1 (3Hrs) Practical**	
Friday 11 September 2020	Computer Applications Technology P1 (3Hrs) Practical **	
Monday 14 September 2020	English Home Language P1 (2 hrs) English 1 st Additional Language P1 (2 hrs)	Computer Applications Technology P2 (3hrs) **
Tuesday 15 September 2020	Mathematics P1 (3 hrs) Mathematical Literacy P1 (3 hrs) Technical Mathematics P1 (3 hrs) **	Afrikaans Home Language P1 (2 hrs) Afrikaans 1 st Additional Language P1 (2 hrs) Afrikaans SAL P1 (2½ hrs) **
Wednesday 16 September 2020	Business Studies P1 (2 hrs)	Agricultural Sciences P1 (2½ hrs)
Thursday 17 September 2020	History P1 (3 hrs) Information Technology P2 (3Hrs) **	Setswana P2/IsXhosa P2/Sesotho P2 (2½ hrs) **
Friday 18 September 2020	Mathematics P2 (3 hrs) Mathematical Literacy P2 (3 hrs) Technical Mathematics P2 (3 hrs) **	Setswana Home Language P1 (2hrs) Afrikaans HL P2 / Afrikaans FAL P2 (2½ hrs) **
WEEK 2	08:30	13:00
Monday 21 September 2020	Physical Sciences P1 (3 hrs) PHYSICS Technical Sciences P1 (3 hrs) **	Business Studies P2 (2 hrs)
Tuesday 22 September 2020	History P2 (3 hrs) Engineering Graphic Design P1 (3Hrs)**	Accounting P1 (2 hrs)
Wednesday 23 September 2020	Physical Sciences P2 (3 hrs) CHEMISTRY Technical Sciences P2 (3 hrs) **	
Thursday 24 September 2020	HERITAGE DAY	
Friday 25 September 2020	Life Sciences P1 (2½ hrs)	Economics P1 (2 hrs) Technical Subjects(Civil,Electical, Mechanical) 3Hrs **
WEEK 3	08:30	13:00
Monday 28 Seotember 2020	Life Sciences P2 (2½ hrs)	
Tuesday 29 September 2020	Geography P1 (3 hrs) THEORY	Geography P2 (2 hrs) **
Wednesday 30 September 2020	Accounting P2 (2 hrs)	English HL Paper 2 /English FAL P2 (2½ hrs) **
Thursday 01 October 2020	Agricultural Sciences P2 (2½ hrs)	Engineering Graphic Design P2 (3Hrs) **
Friday 02 October 2020	Economics P2 (2 hrs)	

NB.

- Only the above mentioned subjects will be supplied by the Provincial Department to schools per learner.
- All other papers (not appearing on this timetable) must be set by schools and must be fitted in the three weeks above.
- LO CAT is a nationally set paper and should be written on the date set. A circular to this effect will follow.
- **These papers will be electronically distributed by the Curriculum specialists from Head Office to the relevant schools**



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