



**CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT
DIRECTORATE: ASSESSMENT**

Enq:	NW Swaratlhe	Tel	018 388 0869	E-mail	NSwaratlhe@nwpg.gov.za
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ASSESSMENT INSTRUCTION NO. 02 OF 2020

TO: DEPUTY DIRECTORS GENERAL
ACTING CHIEF DIRECTOR – DISTRICT COORDINATION
DISTRICT DIRECTORS
DISTRICT CES - PROFESSIONAL SUPPORT
SUB-DISTRICT ASSESSMENT MANAGERS
CIRCUIT MANAGERS
INCLUSIVE EDUCATION OFFICIALS
EXAMINATIONS & ASSESSMENT DISTRICT OFFICIALS
SCHOOL PRINCIPALS
TEACHER UNIONS
TEACHERS

DATE: 25 FEBRUARY 2020

CHECKLIST ON PREVIOUSLY APPROVED CONCESSIONS/ACCOMMODATIONS


The SIAS Policy of 2014 clearly aims to respond to the needs of all learners in our country, particularly of those who need extra or specialized support. The philosophy behind inclusive education is; reducing exclusion and maximising participation of all learners.

This correspondence seeks to track processes and record keeping of all the learners who have been granted approval for accommodations and concessions in the past year or two.

Schools and teachers in all the schools that have learners who are currently being provided with accommodations and concessions, are requested to fill in the Template attached to this correspondence.

NOTE:

This Checklist should not be used as a tool to record new applications.


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Ms OD Gaborone

Acting Chief Director: Examinations and Assessment



education

Lefapha la Thuto la Bokone Bophirima
Noordwes Departement van Onderwys
North West Department of Education
NORTH WEST PROVINCE

inset building, JF Albert Lutuli Drive, Mmabatho,
Private Bag X2044, Mmabatho 2735
Tel.: (018) 384-5805 / 388-0851 / 388-0850
Fax: 086-263-2755
e-mail: ogaborone@nwpg.gov.za
or
90 Thabo Mbeki Drive, Potchefstroom,
Private Bag X1225, Potchefstroom 2520
Tel.: (018) 297-5211 / Fax: (018) 293-0199

CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT DIRECTORATE: ASSESSMENT

CHECKLIST ON PREVIOUSLY APPROVED CONCESSIONS/ACCOMMODATIONS

Instructions:

- This Checklist must be brought to the attention of all schools that have learners currently being granted approval for **Accommodations/Concessions ONLY**.
- This instrument is designed to collect information about learners who have been granted concessions/accommodations approval.
- It would be irregular to have learners being granted accommodations or concessions if they were **not** recorded or indicated on this form.
- This Template should be retained in the **WORD** format please, **not PDF**
- It must be e-mailed **on or before 13 March 2020**.

f. The filled in Template must be e-mailed to: NSwarathe@nwpg.gov.za and OGaborone@nwpg.gov.za

g. TICK the relevant box for each learner.

Sub-District	School	Name of the Learner	Grade	Requested Concessions	Year Concession was Granted	Expiry date of Approval Letter
				Adaptation of questions		
				Additional Time		
				Digital recorder, video recorder, web-cam		
				Braille – Contracted		
				Braille – Uncontracted		

					Computer/voice to text/text to voice	
					Enlarged print	
					Handwriting	
					Medication/food intake	
					Oral examination	
					Personal assistant	
					Prompter	
					Reader	
					Rest breaks	
					Scribe	
					Separate venue	
					Sign language interpreter	
					Spelling	
					Specific Equipment	
					Ad hoc support	
					Other (specify here)	