



**CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT  
DIRECTORATE: ASSESSMENT**

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Date: 07/01/2020

**ASSESSMENT INSTRUCTION NO 01 OF 2020 (GET – AET L4)**

**TO: DEPUTY DIRECTOR GENERAL  
CHIEF DIRECTORS  
DISTRICT DIRECTORS  
DISTRICT EXAMINATION AND ASSESSMENT MANAGERS  
DIRECTOR: COLLEGE OF EDUCATION & TRAINING  
PRINCIPAL AND DEPUTY PRINCIPAL: CETC  
CENTRE MANAGER: COMMUNITY LEARNING CENTRES  
SUB DISTRICT MANAGERS  
AET L4: DISTRICT COORDINATORS  
AET L4: SUB DISTRICT OFFICIALS  
AET L4: CENTRE MANAGERS  
AET L4: LECTURERS  
LECTURERS' UNIONS**

**RE: 1. COLLECTION OF AET L4 NOVEMBER 2019 RESULTS  
2. APPLICATION FOR REMARKING  
3. APPLICATION FORMS FOR 2020 JUNE EXAMINATIONS  
4. MANAGEMENT PLANS FOR RE-MARKING AND JUNE EXAMINATIONS  
5. ENTRY FORM FOR RE-MARKING  
6. ENTRY FORM FOR JUNE EXAMINATIONS**

**1. COLLECTION OF AET L4 NOVEMBER 2020 RESULTS**

The results of AET L4 November 2019 will be released on the 8<sup>th</sup> of January 2020 by District Examination Managers.

The results will be kept at the examination office until centres re-open on the 15<sup>th</sup> of January 2020.

Centre Managers should collect the results during the week of re-opening.

Check for the candidates who may want to sit for the June 2020 examinations. Complete the attached forms and submit according to the provided dates.

**2. APPLICATION FOR RE-MARK OF 2020 EXAMINATIONS**

- a) Candidates who need to apply for re-marking of the end of 2019 examination scripts must apply.
- b) The Application Form is attached.
- c) Kindly fill in the application form and submit to the Sub-district on or before **22 January 2020**.
- d) No late application forms will be accepted.

### 3. APPLICATION FOR REGISTRATION FOR 2020 JUNE EXAMINATIONS

- a) Centres must have been registered for the November 2019 examinations.
- b) Interested candidates should have sat for November 2019 examinations.
- c) Candidates may only register for Learning Areas they failed in the November 2019 examinations.
- d) Indicated dates should be adhered to at all levels.
- e) **No faxed entry forms will be accepted.**
- f) Forms have to be signed by all officials.
- g) No candidate may enter for a Learning Area that was not written in November 2019.
- h) Sub-districts are to submit the entry forms to the District Examination Manager who will submit them to the Assessment office in Mahikeng.

### 4. MANAGEMENT PLANS FOR RE-MARKING AND JUNE 2020 EXAMINATIONS

#### a) Re-making Management Plan

RESPONSIBILITY	ACTIVITY	LOCALITY	FINAL DUE DATE
DHET	Release SOR of the 201911 examinations	Provinces	04 January 2020
Centre Managers	Collection of Statement of Results	Sub-districts	09-15 January 2020
Centre Managers	Completion of Re-mark Forms	Centres	16-17 January 2020
Centre Managers	Submission of Re-mark Forms	Sub-districts	17 January 2020
Sub-district Assessment Officials	Submission of Re-mark Forms	Provincial Office	20 January 2020
District Assessment Officials	Re-Marking Process	Assessment Office	10 / 11 February 2020
Assessment Office	Capturing of re-marks and approval process	Assessment Office	24 February 2020
Assessment Office	Release results for re-marks and re-checks	Assessment Office	06 March 2020

#### b) June Management Plan

RESPONSIBILITY	ACTIVITY	LOCALITY	FINAL DUE DATE
Centre Managers	Collection of Registration Forms	Sub-district	09 – 15 January 2020
Centre Managers	Registration at Centres	Centres	15 –31/01/2020
Centre Managers	Submission of June Registration Forms	Sub-district	07 February 2020
Sub-district Assessment Officials	Submission of June Registration Forms	District	14 February 2020
Sub-district Assessment Officials	Submission of June Registration Forms	Provincial Office	20 February 2020
Sub-district Assessment Officials	Submission of Prelim schedules to all Centres for corrections	Centres	02 March 2020
Centre Managers	Centres make corrections	CLCs	04-17 March 2020
Centre Managers	Submission of corrected Prelims	Sub-district	18 March 2020
Sub-district Assessment Officials	Submission of Prelims	District	20 March2020
District Assessment Officials	Submission of Prelims	Provincial Office	02 April 2020



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Ms OD Gaborone  
Director: Assessment



**DEPARTMENT OF EDUCATION  
NORTH WEST PROVINCE**

**AET LEVEL 4 EXTERNAL ASSESSMENT  
AET VLAK 4 EKSTERNE ASSESSERING  
NORTH WEST PROVINCE**

**ENTRY FORM FOR RE-MARKING**

**CLOSING DATE: 22 JANUARY 2020**

**Instructions:**

- Centres must have been registered for the November 2019 examinations.
- Interested candidates should have sat for November 2019 examinations.

**CENTRE INFORMATION / SENTRUM INLIGTING**

Region / District  
Streek / Distrik

Examination centre name  
Naam van eksamensentrum

Centre no  
Sentrum nr

**A. REGISTRATION INFORMATION / REGISTRASIE-INLIGTING - Information at bottom of page / Inligting onderaan die bladsy**

Home Language  
Huis taal  Medium in which you wish to write  
Medium waarin u verkies om te skryf  Certificate Language  
Sertifikaattaal  E

Race  
Ras  Gender  
Geslag  Dyscalculia  
Wiskundige Disfunksie

Date of birth  
Geboortedatum  Y  Y  Y  Y  M  M  D  D

ID number  
ID-nommer  Immigrant  
Immigrant  Y = Yes / Ja  
N = No / Nee

Passport number  
Paspoortnommer  Foreign candidates only  
Alleenlik buitelandse kandidate Study permit number  
Studiepermitnommer

Surname  
Van

First names  
Voorname

**Information to complete the form / Inligting om die vorm te voltooi**

<b>RACE / RAS</b>	<b>B = African / Swart</b>	<b>HOME LANGUAGE / HUISTAAL</b>	<b>A = Afrikaans</b>	<b>W = Setswana</b>	<b>S = Sesotho</b>
	<b>W = White / Wit</b>		<b>E = English</b>	<b>Z = IsiZulu</b>	<b>V = Tshivenda</b>
	<b>A = Asian / Asiër</b>		<b>P = Sepedi</b>	<b>C = Siswati</b>	<b>X = IsiXhosa</b>
	<b>C = Coloured / Kleurling</b>		<b>T = Xitsonga</b>	<b>N = IsiNdebele</b>	

**D. LEARNING AREA CHOICES / LEERAREA KEUSES**

**MARK WITH A "X" IN THE APPROPRIATE BLOCK (LEARNING AREA AND CODE)  
MERK MET 'N "X" IN DIE TOEPASLIKE BLOKKIE (LEERAREA EN KODE)**

CODES / KODES	LEARNING AREA DESCRIPTION / LEERAREA BESKRYWING
LCAF	AFRIKAANS
LCEN	ENGLISH
LCSO	SESOTHO
LCZU	ISIZULU
LCXH	ISIXHOSA
LCSP	SEPEDI
LCTS	SETSWANA
MLMS	MATHS LITERACY / WISKUNDE LETTERKUNDE
NATS	NATURAL SCIENCES/NATUURWETENSKAPPE
TECH	TECHNOLOGY/TEGNOLOGIE
HSSC	HUMAN AND SOCIAL SCIENCES/GEESTES- EN SOSIALE WETENSKAPPE
EMSC	ECONOMIC AND MANAGEMENT SCIENCES/EKONOMIESE- EN BESTUURSWETENSKAPPE
ARTC	ARTS AND CULTURE/KUNS EN KULTUUR
LIFO	LIFE ORIENTATION/LEWENSORIENTASIE
SMME	SMALL, MEDIUM AND MICRO ENTERPRISES/KLEIN, MEDIUM EN MIKRO ONDERNEMINGS
MMSC	MATH & MATHS SCIENCE / WISKUNDE & WISKUNDIGE WETENSKAP
AAAT	APPLIED AGRIC. AND AGRIC. TECHNOLOGY/TOEGEPASTE LANDBOU EN LANDBOUTEGN.
TRVT	TRAVEL AND TOURISM / REIS EN TOURISME
ANHC	ANCILLARY HEALTH CARE / AANVULLENDE GESONDHEIDSORG
INCT	INFORMATION COMMUNICATION TECHNOLOGY
ECDV	EARLY CHILDHOOD DEVELOPMENT
WHRT	WHOLESALE AND RETAIL

**Total number of Learning Areas entered for  
Aantal vakke waarvoor ingeskryf**

**E. Contact number of candidate /  
Kontknommer van kandidaat:**

Stamp  
Stempel

**F. I hereby declare the information furnished herein as correct /  
Ek verklaar hiermee dat die inligting hierin verstrek, korrek is.**

**Signature (Applicant) /**

**Handtekening (Applikant)** \_\_\_\_\_

**Date/Datum** \_\_\_\_\_

**Signature (Centre Manager)/**

**Handtekening (Sentrumbestuurder)** \_\_\_\_\_

**Date/Datum** \_\_\_\_\_



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**Date/Datum** \_\_\_\_\_

**Signature (Centre Manager)/**

**Handtekening (Sentrumbestuurder)** \_\_\_\_\_

**Date/Datum** \_\_\_\_\_