



Education and Sport Development

Department of Education and Sport Development
Departement van Onderwys en Sportontwikkeling
Lefapha la Thuto le Tihabololo ya Metshameko
NORTH WEST PROVINCE

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CHIEF DIRECTORATE: EXAMINATIONS AND ASSESSMENT DIRECTORATE: EXAMINATIONS

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EXAMINATION INSTRUCTION 07 of 2019 (FET – NSC)

TO: DDGs
CHIEF DIRECTORS
DISTRICT DIRECTORS
DIRECTORS
DISTRICT ASSESSMENT MANAGERS
CHIEF EDUCATION SPECIALISTS – PROFESSIONAL SUPPORT
SUB DISTRICT MANAGERS
SUB DISTRICT ASSESSMET OFFICIALS
CIRCUIT MANAGERS
SUBJECT ADVISORS
PRINCIPALS: ALL SECONDARY SCHOOLS

SUBJECT: A. PROCEDURES FOR THE CONTROL OF THE PRELIMINARY SCHEDULE OF ENTRIES (NSC 2019 PRE-LIM 2)
B. SUMMARY FORM OF CORRECTIONS
C. OCTOBER/NOVEMBER 2019 EXAMINATION TIMETABLE

A. PROCEDURES FOR THE CONTROL OF THE PRELIMINARY SCHEDULE OF ENTRIES (NSC 2019 PRE-LIM 2)

1. Included are the following documents:
 - Preliminary schedule of entries for candidates.
 - Cover for Grade 12 entry schedules.
 - Summary form for corrections.
2. Candidates must control the data on the schedules **at the school under supervision** of the principal and/or chief invigilator. Candidates should be guided by referring to the points listed under no 5 below. Principals must control that the data on each document is correct before signing.
3. The corrected schedules must be submitted to the relevant Sub District Office/District Office on or before **07 June 2019**.
4. **No new entries are allowed.** (Motivation from principal **MUST** be attached).
5. **CONTROL OF THE PRELIMINARY SCHEDULE OF ENTRIES**
 - 5.1 It should be noted that the examination numbers appearing on the schedules are only **temporary numbers** for administrative purposes. The final examination numbers will only be generated once candidates' final admission letters are printed.
 - 5.2 Candidates must control all data on the schedule and do corrections with **RED** or **BLUE** ink where necessary. **Black ink or pencil may not be used.**

- 5.3 It is of utmost importance to ensure that the **Exam paper language** is reflected correctly since candidates will receive papers only in the language indicated on the pre-lim when sitting for the final NSC examination.
- 5.4 **Subject changes are not allowed this late in the year.** If a subject is changed the approval letter from the Director: Examinations has to be attached to the pre-lim schedule.
Any candidate offering **more than 7 subjects**, must attach the approval issued when the candidate was in grade 10.
Candidates who register Music as a subject need to indicate the **instrument or vocal voice choice**. It must be indicated in the pre-lims if it was not indicated on the initial entries.
- 5.5 Focus should be also on technical Subjects and check the correct codes:
For technical Sciences is TSCE and not TSCN as communicated earlier.
- 5.6 The entries of all candidates who left the school for another school must be indicated by writing the word "TRANSFER" between two lines on the relevant schedule of the individual. The Principal must however, still sign the schedule at the bottom of the form to certify the transfer. All such entries (schedules) must be returned together with the rest of the schedules.
- 5.7 **ID numbers:**
All candidates must be registered with ID numbers. Candidates without ID numbers will not be certified by UMALUSI.
New ID numbers or corrections on ID numbers will only be captured if a copy of the ID document is attached.
It is also important to note that personal details has to correspond exactly to the detail on the ID document, especially with regard to the sequence of names as it is printed on the ID document and pre-lim.
- 5.8 **Progressed learners:**
It is very important to check the correctness of the progression indicator on the pre-lim for each candidate. Progressed learners are those candidates that failed Grade 11, but were allowed to progress to grade 12 in terms of DBE Circular E35 of 2015.

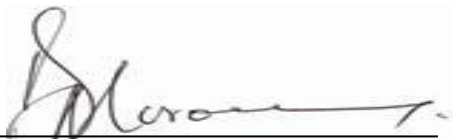
A copy of the final Grade 11 statement of symbols (report card) indicating progression to Grade 12 must be attached for each candidate where the progression indicator is changed to "progressed - YES" on the pre-lim.

Progressed learners are the only candidates that will be **allowed as multiple examination opportunity (MEO) learners** - if they comply with the following conditions:
- They must be registered as full-time candidates and attend school on a full-time basis
 - They must have been progressed from Grade 11 to 12 (after failing twice in the FET phase including grade 11)
 - They must do all (at least seven) subjects up to (and write) the Preparatory examination in all subjects in order to compile valid SBA marks. Only MEO learners with valid SBA marks will be allowed to register for subjects in the June 2019 examination to complete the NSC qualification.
 - The decision to follow the MEO route may only be taken after completion of the Preparatory examination and the final decision lies with the candidate (and his/her parents/guardians).

B. SUMMARY FORM OF CORRECTIONS

The summary form of corrections has to be completed in duplicate by the principal. All schedules with changes or corrections must be separated from the rest and attached to the summary form in alphabetical order followed by the schedules without any changes, also in alphabetical order.

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DE. Mohube
CHIEF DIRECTOR: EXAMINATIONS AND ASSESSMENT

SUMMARY FORM OF CORRECTIONS

PRELIMINARY SCHEDULES: NORTH WEST PROVINCE GRADE 12 NSC ENTRIES: NOVEMBER 2019

Please complete this form in duplicate for all candidates with changes on preliminary schedules. (Both completed forms must be submitted)

NB: You are requested to retrieve schedules with changes from the batch, attach it to this form and place on top of the rest of the schedules. Schedules must be in the same order as on the list.

TYPE OF CHANGE: *Personal Details / Subject Change / Question paper, Certificate or Home Language / Race*
COMMENTS: If the following is indicated in the TYPE OF CHANGE column please indicate as follow:
 PERSONAL DETAILS: *Surname / Name / ID / Date of Birth (DoB)*
 SUBJECT CHANGE: *From which subject to which one*
 QUESTION PAPER, CERTIFICATE or HOME LANGUAGE: *From which to which language*
 RACE: *From which to which Race*
 OTHER: *Short explanation*

CENTRE NAME: _____ **CENTRE NUMBER:** _____

DISTRICT: _____ **AREA OFFICE:** _____

SURNAME AND INITIALS	EXAM NUMBER	TYPE OF CHANGE	COMMENTS
<i>eg: Gaborone; O D</i>	<i>464126</i>	<i>Subject Change</i>	<i>Life Science to Physical Science</i>

.....
SIGNATURE (PRINCIPAL)

.....
PRINT NAME OF PRINCIPAL

.....
DATE



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

**NATIONAL SENIOR CERTIFICATE (NSC)
NOVEMBER EXAMINATIONS TIMETABLE 2019**

WEEK 1	09:00	14:00
Wednesday 23/10	English HL P1 (2hrs) English FAL P1 (2hrs) English SAL P1 (2½hrs)	Hindi, Gujarati, Tamil, Telegu, Urdu HL P1 (2hrs) Hindi, Gujarati, Tamil, Telegu, Urdu FAL P1 (2hrs) Hindi, Gujarati, Tamil, Telegu, Urdu SAL P1 (2hrs) Arabic, French, Hebrew, Italian, Mandarin, Modern Greek, Serbian, Spanish SAL P1 (2hrs) Latin SAL P1 (3hrs) Portuguese, German HL P1 (2hrs) Portuguese FAL P1 (2hrs) Portuguese, German SAL P1 (2hrs)
Thursday 24/10	isiZulu, isiXhosa, Siswati, isiNdebele HL P1 (2hrs) isiZulu, isiXhosa, Siswati, isiNdebele FAL P1 (2hrs) isiZulu, isiXhosa, Siswati, isiNdebele SAL P1 (2½hrs) South African Sign Language HL P1 (2hrs)	Electrical Technology (3hrs)
Friday 25/10	Mathematics P1 (3hrs) Mathematical Literacy P1 (3hrs) Technical Mathematics P1 (3hrs)	Hindi, Gujarati, Tamil, Telegu, Urdu HL P2 (2½hrs) Hindi, Gujarati, Tamil, Telegu, Urdu FAL P2 (2hrs) Hindi, Gujarati, Tamil, Telegu, Urdu SAL P2 (2hrs) Arabic, French, Hebrew, Italian, Mandarin, Modern Greek, Serbian, Spanish SAL P2 (2hrs) Latin SAL P2 (1½hrs) Portuguese, German HL P2 (2½hrs) Portuguese FAL P2 (2hr) Portuguese, German SAL P2 (2hrs)
WEEK 2	09:00	14:00
Monday 28/10	Mathematics P2 (3hrs) Mathematical Literacy P2 (3hrs) Technical Mathematics P2 (3hrs)	Religion Studies P1 (2hrs)
Tuesday 29/10	History P1 (3hrs)	Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda HL P1 (2hrs) Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda FAL P1 (2hrs) Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda SAL P1 (2½hrs)
Wednesday 30/10	Accounting (3hrs)	Hindi, Gujarati, Tamil, Telegu, Urdu HL P3 (2½hrs) Hindi, Gujarati, Tamil, Telegu, Urdu FAL P3 (2½hrs) Portuguese, German HL P3 (2½hrs) Portuguese FAL P3 (2½hrs)
Thursday 31/10	Afrikaans HL P1 (2hrs) Afrikaans FAL P1 (2hrs) Afrikaans SAL P1 (2½hrs)	Economics P1 (2hrs)
Friday 01/11	Physical Sciences (Physics) P1 (3hrs) Technical Sciences P1 (3hrs) Gr. 10 and 11 Eng FAL P3 Gr. 10 and 11 Eng FAL P3	
WEEK 3	09:00	14:00
Monday 04/11	Physical Sciences (Chemistry) P2 (3hrs) Technical Sciences P2 (3hrs)	
Tuesday 05/11	Geography (Theory) P1 (3hrs)	Geography (Map work) P2 (1½hrs)
Wednesday 06/11	English HL P2 (2½hrs) English FAL (2hrs) English SAL P2 (2hrs)	Mechanical Technology (3hrs)
Thursday 07/11	Business Studies (3hrs)	
Friday 08/11	Life Sciences P1 (2½hrs) Gr 10 Mathematics P1 Gr. 11 Physical Sciences P1	Religion Studies P2 (2hrs)

WEEK 4	09:00	14:00
Monday 11/11	Life Sciences P2 (2½hrs) Gr 10 Mathematics P2 Gr. 11 Physical Sciences P2	Engineering Graphics and Design P1 (3hrs)
Tuesday 12/11	Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda HL P2 (2½hrs) Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda FAL (2hrs) Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda SAL P2 (2hrs) South African Sign Language HL P2 (2½hrs)	Consumer Studies (3hrs) Hospitality Studies (3hrs)
Wednesday 13/11	Afrikaans HL P2 (2½hrs) Afrikaans FAL (2hrs) Afrikaans SAL P2 (2hrs)	Maritime Economics (3hrs)
Thursday 14/11	Economics P2 (2hrs)	isiZulu, isiXhosa, Siswati, isiNdebele HL P2 (2½hrs) isiZulu, isiXhosa, Siswati, isiNdebele FAL P2 (2hrs) isiZulu, isiXhosa, Siswati, isiNdebele SAL P2 (2hrs)
Friday 15/11	Agricultural Sciences P1 (2½hrs) Nautical Science P1 (3hrs) Gr. 10 Physical Sciences P1 Gr. 11 Mathematics P1	Computer Applications Tech P2 (Theory) (3hrs)
WEEK 5	09:00	14:00
Monday 18/11	Agricultural Sciences P2 (2½hrs) Nautical Science P2 (3hrs) Gr. 10 Physical Sciences P2 Gr. 11 Mathematics P2	Engineering Graphics and Design P2 (3hrs)
Tuesday 19/11	isiZulu, isiXhosa, Siswati, isiNdebele HL P3 (2½hrs) isiZulu, isiXhosa, Siswati, isiNdebele FAL P3 (2½hrs) South African Sign Language HL P3 (2½hrs)	Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda HL P3 (2½hrs) Sepedi, Sesotho, Setswana, Xitsonga, Tshivenda FAL P3 (2½hrs)
Wednesday 20/11	Tourism (3hrs)	Civil Technology (3hrs)
Thursday 21/11	Dramatic Arts (3hrs)	Visual Arts (3hrs)
Friday 22/11	Afrikaans HL P3 (2½hrs) Afrikaans FAL P3 (2½hrs)	Information Technology P2 (Theory) (3hrs)
WEEK 6	09:00	14:00
Monday 25/11	Agricultural Management Practices (3hrs)	History P2 (3hrs)
Tuesday 26/11	English HL P3 (2½hrs) English FAL P3 (2½hrs)	Dance Studies (3hrs)
Wednesday 27/11	Music P1 Theory (3hrs) Sport and Exercise Science (3hrs)	Music P2 Comprehension (1½hrs) Equine Studies (3hrs)
Thursday 28/11	Agricultural Technology (3hrs)	Design (3hrs)

	09:00
Monday, 2 September	Life Orientation (LO CAT) (2hrs)
Wednesday 16 October	Computer Applications Tech P1 (3hrs) Practical
Thursday 17 October	Information Technology P1 (3hrs) Practical
12 August to 11 October	Performing Arts Practical
7 October to 18 October	Visual Arts and Design Practical

Enquiries: Dr. R. Poliah:
Chief Directorate: National Assessment and Public Examinations; 012-357 3900

NB:

- The sequence of the papers will be the same for 2020 although Accounting P2 and Business Studies P2 will be added and dates will be confirmed as soon as the school calendars have been gazetted.
- Life Orientation Common Task (2hrs) to be done **on 2 September 2019**.
- Rewrite of Life Orientation **2 October 2019**
- National marking standardisation meeting for Life Orientation **5 and 6 September 2019**.
- CAT and IT P1 practical to be done on Wednesday 16 and Thursday 17 October 2019.
- These are practical papers and must be treated like the practical papers of other subjects, e.g. the services, technical subjects, arts, etc. Checking/marking of the CDs should take place before 4 November 2019. Rewrite can then take place on 29 November 2019 if folders were corrupt or not saved due to technical problems during the final examination.
- 23 October to 28 November 2019 – NSC examinations
- Schools close for all learners (4 December) and teachers (6 December 2019).
- Religious holidays for Jews, Hindus, Muslims and Christians have been taken into consideration.
- This timetable has an impact on the dates for standardisation and release of results.
- **All SBA mark sheets should be with provincial offices by 30 October 2019 ready for capturing to start on 31 October 2019.**
- **All SBA marks should be captured by 16 November 2019.**
- In the majority of the provinces marking can only start on **30 November** and should be finished by **14 December 2019**.

- 30 November to 14 December 2019: Marking of scripts .
- 1–17 December: Capturing of marks
- 17 and 18 December 2019: Standardisation preparation
- 18 December 2019: NEIC meeting
- 20 December 18:00: Technical Task Team
- 21 and 22 December 2019: Pre-standardisation
- 23 December 2019: Umalusi standardisation meeting
- 24 December 2019: Adjustment process and resulting
- 26 to 29 December 2019: Verification by officials (and principals)
- 30 December 2019: Umalusi approval meeting
- 31 December 2019 to 2 January 2020: Printing of statements and preparation for release

- 3 January 2020: Data set transferred to USAF
- 3–6 January 2020: Distribution of statements to schools and preparation for press releases in provinces.

- Tuesday 7 January 2020: Minister releases national results 18:00
- Wednesday 8 January 2020: Release of results by schools
- 22 January 2020: Closing of applications for re-mark/re-check (Remarking done before 3 February 2020. Results released on 28 Feb.)

- 31 January 2020: Closing date for applications for May/June examinations.